

Report to Southeast Region, ACPE
Board of Representatives meeting
Arlington, Virginia
February 4-7, 2012

Southeast Board Representatives: Amanda Jones and Bill Baugh

There are major issues that were discussed at length at the Board. We will report on those not particularly in order of importance. They are:

- 1) The governance proposal
- 2) The future relationship between ACPE and REM
- 3) ACPE-APC Collaboration Team
- 4) Finances
- 5) ACPE-CPSP Collaboration Team
- 6) FCPE

1) Governance- The proposed restructuring recommends:
- a seven member Board of Directors made up of 4 CPE supervisors and 3 Non-supervisors. The Board will elect its own chair. The members will be elected for their competence in various areas rather than by representation. Term of 3 years to be renewed once. Expected to meet twice a year face to face.
- a National Leadership Council comprised of a diverse group of 15 ACPE members, one from each region plus the same distribution as we have now (Clinical member, endorsing Boards, seminary, and REM plus the elected President as the convener, and FCPE President.) Expected to meet the day before annual conference, once a year
-Projected savings-\$30,000
-Dialogue will continue with Online Town Hall Meetings throughout the Spring/Summer. Changes will be made by a Board conference call in the summer. A vote of the membership will occur electronically in August on the Bylaw changes.

2) The future relationship between ACPE and REM.

After this 25th anniversary celebration of REM and the significant contributions REM has made over the years the Board has called for a committee to come back at the Fall Board meeting with a recommendation about the future relationship. The motion recommended a committee of up to no more than 6-8 people representing ACPE and REM.

3) ACPE-APC Collaboration Team

Robin Brown-Haithco will appoint members to continue the collaboration team and report back to the fall, 2012 Board meeting with a projected 5 year plan including vision and goals.

- 4) Finances- A \$170,000 surplus pending final audit is expected. The surplus is due to several factors- \$90,000 from Center fees, double the amount from Certification Candidates because of the number seen, the increase in the Accreditation Review fees. The 2012 budget was approved with the following expenditures of the surplus:

- \$27,500 – 542 Church St. Property taxes
- \$5,000 – ACPE-APC Collaboration team
- \$5,000 – ACPE-REM Leadership Dialogue
- &16,000- unbudgeted Board expenses
- The balance of the surplus to be put in the emergency reserve fund which has been underfunded for many years.

The Board created a permanent Chief Financial Officer position at the national office. Heritage Accounting, ACPE's longtime accountants, will fill this position. These duties require a significant amount of the executive director's time. It is also considered vital to have a professional accountant in this role.

The Board approved a motion that regions submit their audits to the national office no later than March 1 or be subject to a \$250 fine. This will enable all ACPE accounts to come under the national annual audit.

- 5) ACPE/CPSP Collaboration Team

The collaboration team brought pressing issues to the meeting. Six complaints from CPSP were successfully mediated. On-going work regarding the Accreditation review of one center and a protest from CPSP about Commission action is continuing. . After a full discussion of these issues the Board voted to approve the team to continue to work towards the goals of the November 2010 Joint statement.

- 6) Foundation for CPE

-The Annual Fund raised \$79,000 in 2011. Our own Miriam Needham will direct this fund for 2012.

-The Personnel Committee created an endowment fund in Teresa Snorton's name to support the ACPE Academy.

-The FCPE Board evaluated the most cost-effective way to raise funds for the annual fund and capital campaign. The ACPE Board approved the FCPE to utilize ACPE endowment funds in an amount not to exceed \$360,000 over three years beginning in 2012 for the purpose of employing a professional development consultant to staff its capital and annual fund raising initiatives under the supervision of the FCPE Board. There was much discussion of the history and specific contractual requirements will be included.

Other Board Action

-Bruce Fenner, REB Board Rep and the Rep from the United Methodist Church reported a pilot initiative of CPE unit based on distant learning methodology with United Methodist Correctional chaplains. Pam Roberts is starting the distance learning program in conjunction with Naropa University. The program is scheduled to begin in September of 2012. He also reported that AREB (Association of Religious Endorsing Bodies) voted to contribute to both the Annual Fund and the Capital Campaign of FCPE.

- Personnel Committee –Ted Trout-Landen

The time of transition in the national office has not always been easy. The Committee commended the national staff for working through the transition. The Interim Executive Director assumed many more duties while maintaining his Associate Director responsibilities. Certain responsibilities have been contracted out: Wayne Van Kampen, Ethics Complaint; Heritage Accounting, Finance; Jerry Williamson, Department of Education; and Gary Sartain, ACPE Academy for Continuing Education. Wayne Van Kampen requested to resign from his position by May 2012 and the Committee is researching a replacement. The Committee is doing strategic planning and discussing market positioning for future Executive Director salary and compensation package. The Committee also created an endowment in Teresa Snorton's honor to provide scholarships for academy training. Deryck has been asked to return to Jamaica over three separate weeks throughout the summer to conduct a CPE unit. The IED and the Committee are in communication to ensure the office continues to work efficiently.

Certification- The Commission met with 22 candidates this meeting. It is a smaller docket than the Commission has met over the past several meetings. The Commission believes the early meeting in 2012 discouraged some students from applying for this meeting. 13 candidates were granted and 9 were not granted their requests at this meeting. The Commission has concerns regarding the Proposal for Academic Qualification Standards for APC Board Certification and ACPE Supervisory Education. They requested more time to evaluate the proposal.

Accreditation- The Commission took action on 73 Centers. That is significantly less than average because of the short period between meetings. The number of notations continues to decrease because of the work of the Site Team Chairs. The Commission is celebrating a new member center. The Commission is hearing two complaints; one is in conjunction with Professional Ethics. The US Department of Education observed the Commission as part of a site visit during this meeting. The association expects a report from USDE within two months. The Commission is creating a pilot program to develop criteria for a Center to become a "Center of Excellence." The Commission is considering processes to matriculate students into CPE programs so that ACPE's national office can track registrations. Currently the association depends on end-of-unit reports. The Commission would like to see a more robust website with more technology allowing for more online projects. Gene Robinson is the Chair-Elect starting his term on January 1, 2013.

Foundation for CPE – Greg Stoddard, Stu Plummer and Agnes Bourne- Miriam Needham agreed to Chair the Annual Fund this year. The Foundation has monies of about \$16,000 available for program grants this year. The Foundation is ready to move to the external phase of

the capital campaign and start approaching major donors. The Foundation presented their request for funding for the Professional Development Consultant. The Foundation expressed appreciation to Art Schmidt, Paula Teague, John Moody, Alicia Lau, and Wayne Menking who are leaving or have left the Foundation Board.

Grant Selection Committee

Priscilla Denham, Kathleen Gallivan and Don Ledbetter volunteered to serve the Grant Selection Committee. A call for proposals will be published in March 2013.