

# **SOUTHEAST REGION NEWSLETTER**

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**December, 2012**

This quarterly Publication  
of the Southeast Region  
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## *Looking ahead---*

***Southeast Region Consortium for Supervisors of  
Supervisory Education Students***  
*Epworth-by-the-Sea, St. Simons Island, GA*  
*January 13-15, 2013(cf. page 2)*

***Southeast Region Leadership Meeting***  
*Hickory Knob State Resort Park, McCormick, SC*  
*March 17-19, 2013*

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***Southeast Region Members' Meeting***  
*Embassy Suites, Greenville, SC*  
*October 1-4, 2013*



***REM Invitational***  
*Embassy Suites Atlanta—Centennial Olympic Park*  
*February 7-9, 2013*

***Spring 2013 Leadership Meetings & ACPE  
Continuing Education Conference***  
*Indianapolis, IN Marriott Downtown, 350 West Maryland Street*  
*May 11- 18, 2013*

In this Newsletter you will find  
Registration form for the Supervisor Invitational that needs  
your immediate attention,  
and an Accreditation Report from Wayne Maberry.  
Look for a Report from our Representatives to the ACPE Board  
in a e-mail attachment within the next few days.

***Please let me know if you received this Newsletter!  
Blessings, peace and grace sufficient to you!***

***Jap***

# REGISTER NOW!!!

## *The Southeast Region ACPE Supervisor Invitational*

The Certification Committee of the Southeast Region is hosting a workshop for ACPE Supervisors who are **currently supervising** Supervisory Education OR **intend to supervise** SESs within five years.

**When:** January 13-15, 2013

**Where:** Epworth-by-the-Sea, St. Simons, GA

**Registration Fee: \$150**

Costs of lodging and meals and mileage reimbursement will be paid by the Southeast Region as described on the Registration Form below.

### REGISTRATION

**SERACPE Invitational for Supervisors of Programs of SES, Jan 13-15, 2013**

**Epworth-by-the-Sea, South Georgia Conference, UMC**

**St. Simons Island, GA 31522**

**912-638-8688; 912-634-0645 (FAX); [epworth@epworthbythesea.org](mailto:epworth@epworthbythesea.org)**

**ATTENTION:** please!

You must register (via this form) with Jap ([jnkjr@aol.com](mailto:jnkjr@aol.com)) by **December 14, 2012**.

The agreement with Epworth is for a group rate contract that includes dinner on the Jan 13 through lunch on Jan 15. Cost of lodging for two nights in Turner Lodge: quad occupancy (\$175), triple occupancy (\$185), double occupancy (\$210) and single occupancy (\$295). The region will cover \$210 of your lodging/meals.

The region will reimburse round trip mileage at the rates of \$.40 per mile for single occupant, \$.55 per mile for double occupancy, \$.70 per mile for three occupants.

Please complete:

I will be arriving on \_\_\_\_\_ (date) at \_\_\_\_\_ (time); and I will be lodging with \_\_\_\_\_ . I will be traveling with \_\_\_\_\_ .

Register me for the Continuing Education Program: **Supervisor Fee, \$150**

**Send check for \$150 to Jap Keith by December 14, 2012 to reserve a scholarship for your participation in this Certification Consortium.)**

Name: \_\_\_\_\_ Center: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Person to be notified in case of an emergency with me: \_\_\_\_\_

How notification is to be made: \_\_\_\_\_

## SE Region Accreditation Update – November 19, 2012

Wayne Maberry, Chairperson

### Reviews for 2012

- ✚ Five Year Reviews: **Atlanta VA** and **St. Thomas/Nashville CPE Partnership** granted continued accreditation.
- ✚ Ten Year Review Completed: **Tampa General Hospital** granted continued accreditation.
- ✚ Ten Year Reviews Nearing Completion: Baptist Health Care (Pensacola), Johnson City Medical Center, Roper St. Francis Healthcare, Spartanburg Regional Healthcare, VA at Memphis and VITAS reviews are nearing completion. The Accreditation Commission will take action on these in the spring 2013.
- ✚ Addition of a Satellite: Baptist (Jacksonville, FL) added a satellite at **Northeast Florida Community Hospice**.
- ✚ Addition of Supervisory CPE: **Self Regional Medical Center**

**Other Commission actions** on centers in the SE region (November 2012) included the removal of notations for standard 300.1 for six centers and assigning of notations for standard 300.1 to ten centers. Note: All of the current notations relate to program management, taking care of simple details such as registering the completion of a unit of training within 45 days of the unit's end.

**Annual Reports** are due by January 15th each year. Please send your signed reports to the attention of Wayne Maberry electronically (scanned image), by fax (813-844-7063) or by snail mail to Rev. Wayne Maberry, Tampa General Hospital, 1 Tampa General Circle, Tampa, FL 33606

### Change to Registration page on the ACPE Website

Our registration page now includes beginning and ending dates for units. Just a reminder, the standards require programs to have beginning and ending dates.

### Looking Ahead

#### Reviews for 2013

Five Year Review: Morning Pilgrim

Ten Year Reviews: Florida Hospital, Ingalls Center for Pastoral Ministry, NCH, Palmetto Hospital

Candidacy Center to Accredited Member: Northeast Georgia Medical Center

**Appendix 5:** Centers are required to complete Appendix 5, Part I & II in preparation for a 10 year review, when moving from satellite program to accredited member status and when moving from candidacy center to accredited member status. Site teams must verify that the information provided by the center is correct by noting this on the completed Appendix 5 A&B. This may be done by initialing or making a note about each item on the lists.

**Accreditation Deadlines:** For 10 year reviews and any other Accreditation Site Visit requests (e.g., Satellite or Candidacy to Accredited Center) contact Wayne Maberry for deadline information. Requests for review must be made at least 4 months prior to review. Materials (see pages 32-34 in the Accreditation Manual) need to be in at least 30 days before beginning a program at the Satellite center and that a provisional letter must be received from the Accreditation Chair prior to recruiting students.

**Changes to Center or Supervisor Contact Information:** All changes to a Center's or Supervisor's contact information must be sent to the Regional Accreditation Chairperson using Appendix 2 of the ACPE Accreditation Manual. Changes to the ACPE.EDU website concerning mailing addresses, phone numbers, etc. cannot be made by contacting the ACPE office or Webmaster. Changes or additions must be submitted to the Regional Accreditation Chairperson who will then forward the information to ACPE.

**Contracting with a Supervisor:** ACPE accredits centers and certifies supervisors. All supervisors need to be attached to an ACPE accredited center, either as an employee or through a contract with the center (not with a student). Whenever a supervisor is attached through a contract then Appendix 2, Changes in Centers and Programs must be forwarded to the Accreditation Chair. The same would also be true should a supervisor leave or a contract expire.

**Student records:** Beginning January 1, 2010, CPE student records must include (as a minimum) the face sheet with directory information, the CPE supervisor's evaluation report and the student's own evaluation report, if submitted. A center may keep additional materials but it is necessary that the center's policy accurately reflect the center's practice. (Accreditation Manual, Appendix 7B, p.88). Previously, ACPE did not require that centers keep student evaluations.

**Department of Education Benefits**

I am occasionally asked about the benefits of ACPE being recognized by the Department of Education. There are several benefits:

- + Corresponds to ACPE mission statement to provide quality education
- + Recognition that our standards are significant enough to be recognized (equal to a university)
- + This leads to true recognition of ACPE supervisors as educators.
- + Allows ACPE to bring in international students
- + Allows GI benefits to returning veterans who enroll in programs of CPE
- + Differentiates us from other organizations

***Summary of the Treasurer's Report***

A monthly accounting of the 2012 Operating Budget can be found on our website, *seracpe.org*.

**Reminder: In 2013, Annual Accredited Center Fee is **\$175**;  
Five Year Accreditation Review is **\$250**; Site Review is **\$500**.  
Student Unit Registration Fee is **\$90 per student per unit**.**

***Certification Fees:***

<b><i>Review for M. Div. Equivalency for SESs</i></b>	<b><i>\$75</i></b>
<b><i>Consultations for Readiness, et. al.</i></b>	<b><i>\$150</i></b>
<b><i>Candidacy, Extension of and/or Reinstatement</i></b>	<b><i>\$200</i></b>
<b><i>Extension of Associate</i></b>	<b><i>\$250</i></b>

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